2 Little Birds Preschool and Hutton Preschool and Childcare are commited to ensuring that all setting practices are carried out within the requirements of the Law.

We understand that a systematic, common sense approach to health and safety can minimise the risk of injury and ill health to staff and children.

We will ensure that ;

The setting has a culture that supports the concept of risk management

WE will ensure that health and safety measures, including planning and implementaiton of requirements is carried out and adhered to

We will develop staff understanding of Health and Safety requirements as well as Risk Assessment implementation.

We will ensure we stay up to date with legislation and review policies as appropraite

**Who is responsible?**

It is the responsibliity of all staff and management to ensure that health and safety regulations are adhered to . It is the final responsbilitiy of the business manager to ensure that the premsies, equipment and general organsation of the setting conforms to current legislation with regards to health and safety, and to ensure that the health and safety of users is not comprimised in any way.

**The Law**

Health and Safety at work act 1974

Management of the Health and safety at Work Act 1999

**Maintenance and Storage of Equipment**

All resources, equipment and toys will be checked by staff to ensure that it is safe and fit for purpose. Any broken or damaged equipment will be safely disposed of by staff.

Staff will have access to the main storage facility at 2 Little Birds and Hutton Pre-School only adults will be permitted to remove items from or pack away into this storage.

All toys and equipment that are accessible to children will be stored in child friendly furniture enabling safe and easy acces to the required equipments.

**PAT (portable appliance testing)**

PAT testing will be carried out by a qualified electrician and within the required time frames.

Personal equipment will no be premitted to be used on the premises, unless it has undergone a PAT test as per the required regultions.

The PAT testing check list will be filled in and kept on file for the required amount of time.

**The Premises**

The premises is located in Parker Road Grays Essex RM17 5YW owned by the Belomont Village Hall Committee. Chair of the building committee is Mrs Tracy Rowe. We have a lease agreement with the Committee and have a copy of this is held in the central file. This tenacy agreement lays out the responsibilities of both tenant and lanlord.

The premises is located in Hutton at Willow Brook Community Hall, Rosen Cresent Hutton CM13 2TU is owned by Brentwood Council. Rowe. We have a lease agreement with Brentwood Council and have a copy of this is held in the central file. This tenacy agreement lays out the responsibilities of both tenant and lanlord.

This policy was adopted at a meeting of:..............................................................................

Date:.......................................................................................................................................................

Date to be reviewed:.......................................................................................................................

Signed:...................................................................................................................................................

Print Name:..........................................................................................................................................

Position of signatory:........................................................................................................................